

**Project EURODDIP\_E 2018-1-ES01-KA201-050300**

**10<sup>st</sup> online Meeting 1<sup>st</sup> September 2020**

**Time 12:00 p.m.**

**Skype: <https://join.skype.com/hcmmnJX1KTAP>**



**1<sup>st</sup> September 2020**

12:00-12:05	Welcome and introduction to the Agenda. Responsible: <b>Beatriz Núñez</b>
12:05-12:15	<b>Financial and Administrative issues</b> - <i>Tips TimeSheets</i> - <i>Reminder relevant documents</i> - <i>Budgetary Transfers – Specific measures</i> - <i>Learning Activity – possible transfers</i> Responsible: <b>Miriam Manrique</b>
12:15-12:25	<b>Translation of the guide</b> Responsible: <b>Beatriz Núñez</b>
12:25-12:35	<b>Current status IO2 and IO3</b> Responsible: <b>Beatriz Núñez</b>
12:35-12:50	<b>LA (C1), ME (E1 – Burgos)</b> - <i>Organization</i> - <i>General Information</i> Responsible: <b>Beatriz Núñez</b>
12:50-13:00	<b>Other issues:</b> - <i>Erasmus Day (October 15, 2020)</i> - <i>TPM (online) Portugal: January 2021- between January 19 and 22, 2021</i> - <i>Confirmation data</i>